

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

## Oak Ridge R-VI School District



# **Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)**

## **Table of Contents**

**Understanding & Recognizing COVID-19**

**General Information for Students & Faculty/Staff**

**Staying Home When Appropriate**

**General Health Information for Students & Faculty/Staff**

**Transportation Information**

**Arrival At School**

**During the School Day**

**Cafeteria/Meal Times**

**Food Service**

**Other Information**

**Cleaning & Disinfection**

**Modified Layouts**

**Community Events**

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

The safety and well being of Oak Ridge R-6 students and staff is our top priority in all decisions related to conducting school and providing a quality education to all students and staff we serve.

The content in this document will be updated as additional guidance is provided by state, local, and federal authorities. This document will be reviewed at least every six months by a district task force with a diverse blend of stakeholders. Please refer to this document often to stay informed about the most current guidelines and protocols our district will be following. Parents/guardians with questions or concerns are asked to call Oak Ridge R-6 School at 573-266-3218.

## **Understanding & Recognizing COVID-19**

- Faculty and staff will be trained to recognize symptoms that may be associated with COVID-19. Training will include, but not be limited to, online modules provided by the Missouri United School Insurance Council. The CDC lists the following as possible symptoms of COVID-19:
  - A fever of 100 degrees or higher.
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - Newly emerged loss of taste or smell
  - Nausea & vomiting
  - Diarrhea

## **General Information for Students & Faculty/Staff**

- Face masks are optional for students and staff.
- Masks or face coverings must be provided by the individual. Masks will not be provided by the district. Homemade masks are acceptable but must meet school dress code guidelines.
- Students may not share masks or provide masks to other students at school.
- Hand Hygiene and Respiratory Etiquette:

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

- Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
- If soap and water are not readily available, hand sanitizer may be used.
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash.
- Students will be guided to wash hands multiple times per day.
- Hand sanitizer will be provided at multiple locations throughout buildings and will be located in each classroom.
- Students will be encouraged to use refillable water bottles throughout the day and will be provided time to refill bottles at the filling stations.
  - Students may bring personal water bottles from home but bottles must be clear plastic and in clean, sanitary condition.
  - Students may not share water bottles
- Social distancing will be observed to the extent possible by all faculty, staff, and students. Social distancing is more achievable in hallways, outdoor areas, and larger facilities.
- Student activities and athletics will be conducted as usual to the extent they are permissible under local, state, and federal guidance.
- Students, faculty, and staff with diagnosed medical conditions that are related to COVID-19 susceptibility will be provided accommodations as appropriate and practical.

## **Staying Home When Appropriate**

- Staff and families will be educated about when they/their child(ren) should stay home and when they can return to school.
  - Staff and students should stay home if they have tested positive for COVID-19.
  - Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
  - Students with an IEP will continue to receive services through a virtual platform from a therapist or teacher.

## **General Health Information for Students & Faculty/Staff**

- Parents and students, as well as staff members are encouraged to self-screen for potential COVID-19 symptoms before coming to school.

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

- Students at school who display health symptoms that could suggest COVID-19 concerns will be checked by the nurse. If evaluation by the nurse suggests potential for COVID-19 infection, appropriate actions will be taken by the nurse.
- Students with a temperature of 100 degrees or higher will be sent home.
- A student excluded from the school environment due to COVID-19 concerns may return to school in accordance with guidelines provided by the health department. Please understand that guidelines may change over time. At the time of this publication, the guidelines are as follows:
  - Students not tested for COVID-19 may return if the following conditions are met:
    - No fever for 24 hours without use of medicine that reduces fever. Students will be required to report to the nurse for a temperature screen upon their return.
    - Other symptoms have improved (cough or shortness of breath).
  - Students with symptoms but tested negative for COVID-19, may return if the following conditions are met:
    - **No fever for 24 hours** without the use of medicine that reduces fever.
    - Other symptoms have improved (cough or shortness of breath)
  - Students that have tested positive for COVID-19 may return if the following conditions are met:
    - 10 days have passed without symptoms or released and given written approval to return by a healthcare provider.

## Transportation Information

- Parents/guardians are strongly encouraged to drop students off and pick up at school instead of using bus service. Drop-off and pick-up systems will be organized to ensure social distancing to the greatest extent possible.
- Due to the federal CDC requirement, masks have been mandated for public transportation. Oak Ridge drivers and students will be required to wear a mask on the bus.
- Students riding the bus from the same household will be encouraged to sit together.
- Hand sanitizer and masks will be available on school buses.
- Any student displaying symptoms of illness will be sent to the nurse upon arrival at school.

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

## Arrival at school

- Student drop off time is 7:45 am. All K-12 parent drop-offs will enter through the High School door. All bus drop-offs will enter through the cafeteria. Preschool students will enter at preschool entrance.
- Parents/visitors will have limited access to the building including the building offices as the need may arise.
  - Visitors in the building will be limited and must be approved prior to arrival.
- Clear plastic guards may be constructed to allow office personnel to interact with visitors while minimizing potential exposure.

## During the School Day

- PreK-6 students may remain with their class all day. Students may interact with students from other classrooms during outside recess.
- PreK-6 students will remain with their class during inside recess.
- Sharing of student supplies (art, other) will be minimized and/or eliminated.
- Equipment used by more than one student may be sanitized between uses.

## Cafeteria/M Meal Times

- Lunch shifts may be staggered as possible to minimize the number of students gathered.
- Lunch shifts may be added in order to minimize the number of students gathered.
- All lunch tables will be utilized in order to spread students out in the cafeteria.
- All lunches will be plated or boxed.
- Pre-K students will eat in their classrooms.
- Students will be encouraged to wash hands prior to eating and prior to engaging in other activities after eating.

## Food Service

- Food will not be shared and unopened food/drinks previously served will not be re-served.
- Use individual packets of condiments if possible; if not, district employees will serve condiments using appropriate precautions.
- Kitchen surfaces will be wiped down with disinfectant before food preparations begin.
- Hands should be washed after handling soiled dishes and before handling clean dishes.

# Safe Return to In-Person Instruction & Continuity of Services Plan (SRCSP)

- Strict kitchen sanitary guidelines will be followed.

## **Other information**

- Parents of students participating in any extracurricular activity may be required to complete a liability waiver and follow the guidelines set within the document.

## **Cleaning & Disinfection**

- Use of shared objects (gym, PE equipment, art supplies, toys, games, and library media materials) should be limited when possible or cleaned between use.
- A schedule for increased, routine cleaning and disinfection has been established throughout the district.

## **Modified layouts**

- Each classroom will arrange student seating to provide for the best social distancing possible.
- Assigned seating may be utilized to assist with contact tracing as needed.

## **Community Events**

- The District may consider limiting or restricting outside organizations' use of facilities, if warranted by local, state or federal guidance.
- School facilities will be sanitized after community events and prior to educational use.

*This document is available in additional languages. Please contact the superintendent's office at 573-266-3218 for support.*